



JOB DESCRIPTION

Job Title: Well Construction International Service Specialist	Department: Well Construction
Reports to: Operations Manager	FLSA Status: Exempt
Status: Full-time	Classification: Permanent
Management Position: No	Responsibility Level: Staff
Travel Required: International - 100%	Date: August 23, 2019
<p>Purpose of the Job:</p> <p>Leads complex operations during the drilling phase for the development of hydrocarbons, is responsible for the overall Safety of all personnel during tool running operations and the overall Quality of all tools being mobilized to the drilling site. Ensure highly-technical, advanced surface and downhole tools are properly employed at Wellsite to ensure the Safety of all personnel onsite within their span of control.</p>	
<p>Essential Functions & Responsibilities:</p> <ul style="list-style-type: none"> • Leads personnel for tool assembly, repair and mobilization • Performs essential pre-job assessment and host pre-job meetings with all personnel onsite who will participate in the Operation • Provides daily updates to higher management and staff who support ongoing operations • Performs mathematical calculations on Well construction as it relates to employing tools and products; these calculations are performed in advance and in real time as variables change • Subject matter expert on the assembly of tools for jobs and the process/protocols for mobilization of tools, products and equipment • Promotes Safety awareness and environmental compliance and complies with all applicable Safety, Environmental and regulations laws/regulations • Promotes and takes an active part in the quality improvement process; ensures and is Responsible for all equipment preparedness on Wellsite • Recognize and communicates the need for additional tools and equipment while on location • Ensures documentation of work performed in a complete and timely manner on a daily / job basis. Must ensure all documentation are properly archived 	

- Must ensure all equipment/products has proper, current and complete Work Instruction and are signed; reports all discrepancies asap if discovered.
- Initiates Noncompliance Reports when noncompliance is realized.
- Serves as a trainer when deployed, working with the training department and other subject matter experts
- Capable of operating cement head (both manual & automated) on a job location (land or offshore).
- Works as directed.

Qualifications:

Education and/or Experience Required at Entry:

- High School Diploma or GED equivalent from a state accredited institution.
- One or more years oilfield experience.
- Knowledge of cementing, running cement heads and / or downhole tool.

Skills, Abilities, Special Licenses or Certificate Required:

- The Service Specialist should be self-motivated and have a willingness to learn.
- Has general knowledge of Well Construction applications.
- Must have proficient computer skills in Microsoft Excel, Word, and Outlook.
- Able to handle high paced work flow.
- Must be dependable.
- Must be able to write in simple correspondence.
- The ability to communicate well with customers and other employees.
- Must be able to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.
- Must exhibit a positive attitude during work performance.
- Accept direction and constructive criticism in a positive manner; in turn, shares positive and negative guidance effectively with subordinates.
- Available to work when needed and communicates with supervisor when conflicts arise.
- Intermediate mathematical and measurement computations required.
- Valid Driver License

Working Conditions:

Physical Demands:

- Proper lifting functional biomechanics should always be utilized.
- The employee must frequently lift and/or move up to 50 lbs. on level and unlevelled surfaces as well as up and down stairs.
- The employee must possess an upper-body downward pulling capacity of 130 lbs.
- The employee must possess a lower-body lifting capacity of 165 lbs.
- Specific vision abilities required by this job include the ability to adjust focus to see both near and far.
- Employee will be susceptible to decibel levels up to and including 104 dBs Hearing protection required when noise level becomes greater than 90 dBs.

- The employee is frequently required to stand, walk, use hands and fingers to handle or feel equipment; reach with upper extremities; climb, balance, stoop, kneel, crouch, and/or crawl.
- Employees are frequently required to climb many stairs.
- Able to work a 24 hr call schedule.

Environment:

- While performing the duties of this job, the employee is frequently exposed to wet or humid conditions (non-weather); work near moving mechanical parts; work in high, precarious places; toxic or caustic chemicals; outdoor weather conditions; risk of radiation and vibration. As well as other austere environments.
- The employee is occasionally exposed to fumes or airborne particles; extreme cold (non-weather); extreme heat (non-weather) and risk of electrical shock.
- The noise level in the work environment is usually loud; up to and including levels of 104 dBs. Must always have proper protection to mitigate
- Able to work International
- May encounter routine hardships in living and working environment as well as countries with elevated threat

Special Equipment Needed:

- VISA

Training Needed for position:

- Well control
- HUET Water Survival
- Minimum of 3 years as a Service Specialist or Service Technician.